



**SBI INFRA MANAGEMENT SOLUTIONS PVT. LTD.**

**(A wholly owned subsidiary of SBI)**

**DELHI CIRCLE, 5<sup>TH</sup> FLOOR, SBI, LHO, 11, SANSAD MARG, NEW DELHI-110001**

**PH: 011-23407366.**

**Tender ID : DEL201904023**

**NOTICE FOR EMPANELMENT OF ORIGINAL EQUIPMENT MANUFACTURERS (OEM) OF ON LINE UNINTERRUPTIBLE POWER SUPPLY(UPS) SYSTEMS FOR SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF ON LINE UPS SYSTEMS IN GEOGRAPHICAL AREAS OF DELHI, NCR, PART OF UTTAR PRADESH, PART OF HARYANA, UTTARKHAND IN THE ADMINISTRATIVE CONTROL OF STATE BANK OF INDIA, LOCAL HEAD OFFICE, DELHI CIRCLE**

1. SBI Infra Management Solutions Pvt. Ltd., Delhi Circle, 5<sup>th</sup> floor, SBI, LHO, 11, Sansad Marg, New Delhi- 110001 intends to empanel reputed & reliable OEMs for supply, installation, testing and commissioning of On Line UPS (conventional and modular) systems, eligibility criteria being as under:

a) Must be in the field of manufacturing UPSs for the last 5 (Five) years and should have manufacturing plant capability to manufacture On Line UPS of capacity up to 50KVA or above.

b) Must have valid PAN and GST Registration.

c) At least one of the Directors/Partners/Proprietor/Employee should be graduate in Electronics / Electrical Engineering/Electrical & Electronics with minimum 5 years' experience and should be with the firm for at least last 3 years.

d) All requisite testing equipment and facilities should be available at the factory to carry out the testing of the equipment thereat.

e) Must be registered with other organizations like PSU / Govt. Dept. / Semi Govt. Department / Nationalized Banks/Private banks

f) Those who are earlier empanelled by the SBI need to apply a fresh.

g) Local Head Office, Delhi of the Bank has six Administrative offices in its control, viz (DAO-I, DAO-II, DAO-III, DAO- IV (Delhi, NCR)), Meerut, Agra, Dehradun, Haldwani. Vendor must have service centers at Delhi, NCR, Agra,

Meerut , Dehradun & Haldwani or some nearby locations from which the services can be provided to the Branches under control of these administrative offices , with sufficient spare parts and technically qualified (minimum one Diploma in Electronics / Electrical Engineering) service technicians to provide prompt services and regular preventive maintenance.

h) Minimum average annual turnover of last three year ending as on 31<sup>st</sup> March 2019 must not be less than Rs 3.0Crores.

**i) The firm should have quality certification like ISO and the products (UPS) having quality certifications like CPRI/ETDC/ERTL/SAMEER shall only be eligible for empanelment. BIS Certification for the UPS systems up to 10 KVA should be mandatorily submitted for Empanelment. The Vendors not having BIS Certification for the UPS systems up to 10 KVA will be summarily rejected.**

2. The SBIIMS Delhi Circle/ Bank's officials or, their authorized representatives may visit your manufacturing unit(s) / factory to inspect about the facilities available for manufacturing and testing of the equipment's before finalizing for empanelment.
3. This empanelment shall be valid for a period of three years from the date of empanelment. The SBIIMS Delhi Circle/Bank may review / update the panel during its validity period at any time (s) and may exclude / delist any firm from the empanelled list depending upon the instances warranting such exclusion at the sole discretion of the SBIIMS Delhi Circle/Bank.
4. It will not be binding on the Bank to invite the entire empanelled manufacturers to participate in bidding for various works. The Bank may prepare a select list of manufacturers out of the panel to participate in the bidding process for any work.
5. The firm should have quality certification like ISO and the products (UPS) having quality certifications like CPRI/ETDC/ERTL/SAMEER shall only be eligible for empanelment. **BIS Certification for the UPS systems up to 10 KVA should be mandatorily submitted for Empanelment. The Vendors not having BIS Certification for the UPS systems up to 10 KVA will be summarily rejected.**
6. The firm should deposit non-refundable Empanelment fee of Rs. 5000/- to be deposited online through SB Collect **on or before 09/05/2019 till 5:00PM** the procedure is detailed in NIT subsequent pages. Online Generated Receipt of the Tender Fee should be enclosed as Enclosure T.
7. The OEMs found suitable for empanelment shall be required to make Security Deposit of Rs. 1,00,000/- (Rupees One Lac Only) in the form of demand draft payable to State Bank of India, New Delhi which shall be refunded, without any interest, by the Bank in case of expiry of empanelment. However if any amount is to be levied / recovered from the firm by the SBIIMS, Delhi Circle/ Bank on account of liquidated damages / penalty / default / blacklisting or any other reason whatsoever as decided by the Bank shall be recovered from the said security deposit.

8. Application Form and Annexure can be down loaded from our website <http://www.sbi.co.in> under "Empanelment of vendors" from **09/04/2019 to 10/05/2019 till 5:00PM.**
9. **The vendor has to drop the application** in the prescribed format with all supporting documents in sealed envelope and super scribed as **"Application for Empanelment of UPS Manufacturers"** **in the tender Box kept at reception (Ground Floor) of the, (STATE BANK OF INDIA, LOCAL HEAD OFFICE, 11, SANSAD MARG, NEW DELHI-110001) for the purpose, on or before 10/05/2019 till 5:00PM. .**
10. ***Tender processing Fee to be deposited online through SB Collect, on or before 09/05/2019 till 5:00PM, the procedure is detailed in NIT subsequent pages. Online Generated Receipt of the Tender Fee should be enclosed as "Enclosure T"***

Sr. No	Category	Processing Fee
1	UPS vendor Empanelment	Rs.5,000/-

11. Application without Processing Fees and supporting documents will be summarily rejected.
12. **The vendors empaneled by SBI/SBIIMS in the past need to apply afresh. SBIIMS will only consider the new empanelment list formed under this notice for future works.**
13. Incomplete / partly filled / late received applications without relevant enclosures may not be considered for evaluation. The SBIIMS Delhi Circle/Bank reserves its right to reject any / all application(s) without assigning any reason.
14. Any OEM delisted earlier by the SBIIMS /Bank is ineligible and they need not to apply. In case if the Bank has reinitiated his services the vendor is eligible to apply subject to the submission of the reinitiating certificate from the competent authority.
15. The SBIIMS Delhi Circle/Bank reserves the right to reject for selection of any manufacturer at its sole discretion without assigning any reason whatsoever.
16. Corrigendum if any will be published on **[www.sbi.co.in](http://www.sbi.co.in)<link>Empanelment of vendors.**
17. In case of any dispute arising regarding the tender including the interpretation or the scope or prequalification, evaluation or any other terms & conditions, statements as stated in the tender document etc thereof, the decision of the Circle Head & Vice President SBIIMS, Delhi circle shall be final and binding on the vendor.
18. This empanelment is for minimum three years and above that till the next empanelment is done. SBIIMS Delhi Circle may review/Update on its sole

discretion the applications received in between the tenure of three years after the present exercise or as and when the need arises and reserves the right to select or reject any manufacturer without assigning any reason whatsoever and may exclude / delist any firm from the empanelled list. No correspondence in this regard will be entertained.

19. The vendor has to submit, certificate of Authorization from the Original Equipment Manufacturer for batteries, should be enclosed (enclosure "S") apart from the other details for the makes: The SMF Batteries must be any one of EXIDE / AMRARAJA / PANASONIC / YOUSA / GLOBAL YOUSA / HITACHI / AMCO (BEST) / U-PLUS / BASE / NEWMAX / CSB/HBL/NUMERIC and Tubular batteries must be any one of EXIDE, SOUTHERN BATTERIES, KIRLOSKAR, AMCO- INSTA POWER.MAKES
20. On Line UPS vendors empaneled for SBIIMS/SBI Delhi Circle automatically get enlisted for the Battery supply and installation work included in the notice.
21. **The SBIIMS Delhi Circle shall be empaneling reasonable number of contractors on merit, with minimum qualifying marks 60 out of 100 as prescribed in Empanelment Evaluation Matrix, subject to verification of their credentials / inspection of work for quality, infrastructure, feedback from previous / present client etc. and no correspondence/communication shall be entertained in this regard. SBIIMS, Delhi Circle will be the final authority to decide the number of contractors to be empaneled and no further correspondence/communication shall be entertained in this regard. Obtaining Minimum qualifying marks does not ensure that the vendor will be empaneled, the empanelment will be finally done based on the merit basis.**

Circle Head & Vice President

SBI Infra Management Solutions Pvt. Ltd., Delhi Circle, 5<sup>th</sup> floor, SBI, LHO, 11, Sansad Marg, New Delhi- 110001

## **APPLICATION FORM**

SBI INFRA MANAGEMENT SOLUTIONS PVT. LTD.

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DELHI CIRCLE, 5<sup>TH</sup> FLOOR, 11, SANSAD MARG, NEW DELHI-110001,  
PH: 011-23407366.

**NOTICE FOR EMPANELMENT OF ORIGINAL EQUIPMENT MANUFACTURERS  
(OEM) OF ON LINE UNINTERRUPTIBLE POWER SUPPLY(UPS) SYSTEMS  
FOR SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF ON LINE  
UPS SYSTEMS IN GEOGRAPHICAL AREAS OF DELHI, NCR, PART OF UTTAR  
PRADESH, PART OF HARYANA, UTTARKHAND IN THE ADMINISTRATIVE  
CONTROL OF STATE BANK OF INDIA, LOCAL HEAD OFFICE, DELHI**

(LAST DATE OF SUBMISSION OF APPLICATION FORM:

10/05/2019 by 3:00 PM)

(Please strike-off whichever is not applicable)

Sr. No.	DESCRIPTION	PARTICULARS	
1.	Name of firm / establishment		
2.	Full Postal Address of Firm		
	a) Name of City		
	b) Name of State		
3.	Telephone Nos. with STD Code		
	a) Office	a)	

	b)	Mobile	b)	
	c)	Fax No.	c)	
4.	Constitution of Firm (Please enclose documentary proof as Enclosure-A)		Company / Partnership / Proprietor / Any other (Please specify)	

5.	a)	Whether registered with Registrar of Companies / Firms	Yes / No.	
	b)	If yes, Mention No. & date (Please enclose documentary proof as Enclosure-B)		
6.	Quality certification like ISO, BIS & CPRI/ETDC/ERTL/SAMEER (copy enclosed as enclosure –C)			
6.	Name/s of all Directors Partners / Proprietor of the Firm & their qualification. (Please fill up enclosed “Annexure D”			
7.	Name/s of authorized signatory Mode of Authorization (please enclose documentary proof as Enclosure -E) Resolution / Partnership Deed / Registered/ Power of Attorney / Proprietor / Any Other (Please specify)			
8.	Banking Details			
	a)	Bankers Name	a)	
	b)	Full Postal Address	b)	
	c)	Telephone No.	c)	
	d)	Fax No.	d)	
	e)	Firm’s Account No.	e)	
	f)	Type of Account	f)	
9.	Solvency Limit (Please enclose Solvency Certificate from Bankers as Enclosure-F )			
10.	PAN & TAN No. (Enclosure-G)			
11.	GST No: (Enclosure-H)			
13.	Whether last three years IT		Yes / No	

	return filed (Please enclose copies of IT return for the year 2016-17, 2017-18, 2018-19 as Enclosure-I)		
14.	Year of Establishment of Firm as manufacturer of UPS (Please enclose documentary proof as Enclosure-J)		
15.	Turnover of the Firm for last three years		
	a) 2016-17	a)	
	b) 2017-18	b)	
	c) 2018-19	c)	
	(Please enclose copies of Balance Sheet as Enclosure-K)		
16.	Whether Registered in the panel of other organizations such as Central/ State Government Department./ PSUs like OIL/ ONGC/ ISRO/ Nationalized Banks/SBI etc. If Yes, Please Specify	Yes / No	
	a) Name of Organization Category		
	No. & Date of Registration		
	b) Name of Organization Category		
	No. & Date of Registration		
	c) Name of Organization Category		
	No. & Date of Registration		
	(Please enclose documentary proof as Enclosure-L)		
17.	Name and value of the Major UPS supply and installation works completed during the last 5 years	Please fill-up enclosed "Annexure-M". & enclose copy of work orders.	
18.	Name and value of the work orders on hand.	Please fill up enclosed "Annexure-N" & enclose work orders.	



19.	Names, Addresses, Contact Nos. of two persons who will be in position to certify about the quality as well as performance of your product in respect of similar works executed by you.	a)	Name
			Address
			Organization
			Contact Nos.
		b)	Name
			Address
			Organization
			Contact Nos.
20.	List of Technical Personnel Employed (Please enclose documentary proof as Enclosure-O)		
21.	List of other Personnel employed (Please enclose documentary proof as Enclosure-P)		
22.	Addresses of service centers across the geographical area of Delhi, NCR, Agra, Meerut , Dehradun & Haldwani or some nearby locations from the Administrative offices from which the services can be provided to the Branches under control of these administrative offices as mentioned in Sr. No. 1(g) with contact person(s) / Service Engineers name and mobile/landline numbers.	Please fill-up enclosed "Annexure-Q".	
23.	Details of arbitration, legal proceedings/cases if any that the firm has undergone or are pending along with the details if the firm is Blacklisted from any organization (Enclosure R)		

## **Declaration**

1. I/We have no objection if enquiries are made about the work listed by me/ us in the accompanying sheets/ annexures.
2. I/We agree that the decision of SBI Infra Management Solutions Pvt. Ltd. in selection of UPS Vendors will be final and binding to me/ us.
3. I/We hereby confirm that our firm/agency/company has not been disqualified / debarred / blacklisted by any Governments, Semi-governments, PSUs, Banks including any of the Offices/Branch of State Bank of India/SBIIMS Pan India during last 7 year from the date of application.
4. I / We hereby confirm and certify that the information given above is correct & true to the best of my knowledge and I / we are authorized to sign & submit these documents for empanelment/ prequalification / enlistment. I / We understand that if at any stage it is found/ noticed by the Bank that any information thus provided by us is untrue / incorrect partly or full, the Bank will not consider our application and/or will de-list us and / or may take any appropriate action against us. I / We also understand that partly/ wrongly filled applications and / or applications not on prescribed Proforma and or applications not accompanying relevant documents / enclosures/ annexure are liable to be summarily rejected by the Bank. I / We understand that this is merely an application & does not entitles us to be necessarily empanelled / enlisted/ pre-qualified by the Bank and Bank reserves its right to reject all and/or any application without assigning any reason whatsoever.

(SIGNATURE OF AUTHORIZED SIGNATORY)

NAME:

SEAL :

PLACE:

DATE:

Note: The following annexure/Enclosure are mandatorily to be submitted along with the application form.

**CHECK LIST***(Please tick whichever applicable)*

<b>SR. NO.</b>	<b>PARTICULARS</b>	<b>SUBMITTED (Y or N)</b>
2	Enclosure A	
3	Enclosure B	
4	Enclosure C	
5	Enclosure D	
6	Enclosure E	
7	Enclosure F	
8	Enclosure G	
9	Enclosure H	
10	Enclosure I	
11	Enclosure J	
12	Enclosure K	
13	Enclosure L	
14	Annexure M	
15	Annexure N	
16	Enclosure O	
17	Enclosure P	
18	Annexure Q	
19	Enclosure R	
20	Enclosure S	
21	Enclosure T	

Name of Authorized Signatory

Sign &amp; seal of the applicant

Date:

Place:

### **ANNEXURE-‘Q’**

Particulars of service centers across the geographical area of Delhi, NCR, Agra, Meerut , Dehradun & Haldwani or some nearby locations from the Administrative offices from which the services can be provided to the Branches under control of these administrative offices as mentioned in Sr. No. 1(g)

Location	Address	Name Of Person In-Charge And Contact No	No of Qualified Support Engineers & Their Qualification	Whether adequate Trained Manpower, Knowledge Base & Stock Of Spares Available For Support

Note: please enclose the attested copies of the relevant educational/professional qualification in respect of each individual.

PLACE:

Signature of Authorized Official with seal

DATE:

### **ANNEXURE-M**

List of Supply and Installation of UPS (Major Works) Completed During Last 5 Years.

SL No	NAME & COMPLETE POSTAL ADDRESS OF THE CLIENT	DATE OF START	DATE OF COMPLETION	FINAL VALUE OF WORK	REASONS FOR VARIATION /DELAY IF ANY

1. Copy of work orders are to be enclosed
2. The work should have been executed by the firm under the name in which they are submitting the application

PLACE: (SIGNATURE OF AUTHORISED SIGNATORY)

DATE:

NAME OF THE AUTHORISED SIGNATORY

**ANNEXURE-N**

**List of Supply and Installation of UPS (Major Works) On Hand**

SL No	NAME & COMPLETE POSTAL ADDRESS OF THE CLIENT	DATE OF START	VALUE OF WORK

1. Copy of work orders are to be enclosed
2. The work should have been executed by the firm under the name in which they are submitting the application

PLACE: (SIGNATURE OF AUTHORISED SIGNATORY)

DATE: NAME OF THE AUTHORISED SIGNATORY

**EMPANELMENT EVALUATION MATRIX**  
**(For UPS Vendor Empanelment)**

- Maximum Score for Evaluation: 100 Marks
- Minimum marks required for qualifying: 60 Marks

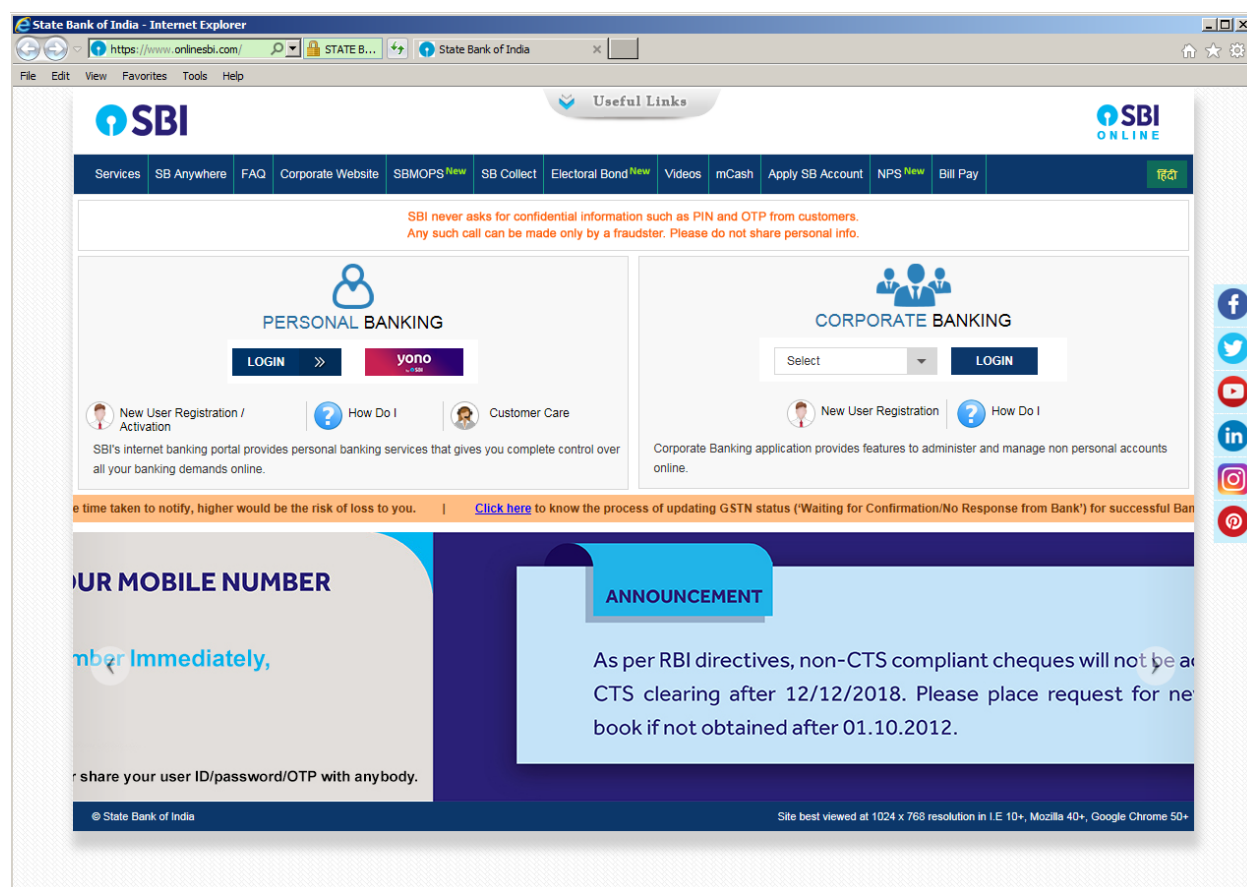
- (i) Number of Years of Experience of Firm** **Max 15 Marks**
- (a) More than 5 years and up to 10 years 7 Marks
  - (b) More than 10 years and up to 15 years 10 Marks
  - (c) More than 15 years 15 Marks
- (ii) Constitution of Firm** **Max 10 Marks**
- (a) Sole Proprietary 5 Marks
  - (b) Partnership 7 Marks
  - (c) Private Limited 9 Marks
  - (d) Public Limited 10 Marks
- (iii) Average Annual Turnover** **Max 15 Marks**
- (a) Up to 3 Cr. 5 Marks
  - (b) More than 3 Cr. and up to 5 cr. 7 Marks
  - (c) More than 5Cr. and up to 10 Cr. 10 Marks
  - (d) More than 10 Cr. 15 Marks
- (iv) Empaneled with Organisations** **Max 10 Marks**
- (a) With SBI/SBIIMS 10 Marks
  - (b) PSU Banks, PSU's , Government Organisations 8 Marks
  - (c) Other Bank / Govt. Financial Institutions 5 Marks
- (v) Performance Report from Client** **Max 10 Marks**
- (a) Good/Satisfactory 8 Marks
  - (b) Very Good 9 Marks
  - (c) Excellent/Outstanding 10 Marks
- (vi) ISO Certification** **Max 10 Marks**
- (a) Yes 10 Marks
  - (b) No 0 Marks
- (vii) BIS Certification up to 10 KVA** **Max 15 Marks**
- (c) Yes 15 Marks
  - (d) No 0 Marks
- (viii) Certifications like CPRI/ETDC/ERTL/SAMEER** **Max 15 Marks**
- (a) Yes 15 Marks
  - (b) No 0 Marks

Out of the various applicants achieving minimum 60 Qualifying marks, reasonable no. of vendors will be shortlisted in above category based on the above evaluation. Obtaining Minimum qualifying marks does not ensure that the vendor will be empaneled, the empanelment will be finally done based on the merit basis. SBIIMS, Delhi Circle will be the final authority to decide the number of vendors to be empaneled and no further correspondence/communication shall be entertained in this regard

### **ONLINE TENDER FEE PAYMENT PROCEDURE**

The undernoted will be the process flow for the online payment, which may be shared with the Vendors for their convenient use:

The Vendor needs to use SBI internet banking site <https://www.onlinesbi.com/>.



Select "SB Collect" from Top Menu, that will lead to the next page:



State Bank Collect - Internet Explorer

https://www.onlinesbi.com/sbico STATE B... State Bank Collect

SBI State Bank Collect

Products & Services Know More

STATE BANK COLLECT  
A MULTI-MODAL PAYMENT PORTAL

DISCLAIMER CLAUSE

Terms Used

- > Corporate Customer: Firm/Company/Institution (F/C/I) collecting payment from their beneficiaries.
- > User: The beneficiary making a payment to F/C/I for the services/goods availed.
- > Bank shall not be responsible, in any way, for the quality or merchantability of any product/merchandise or any of the services related thereto, whatsoever, offered to the User by the Corporate Customer. Any disputes regarding the same or delivery of the Service or otherwise will be settled between Corporate Customer and the User and Bank shall not be a party to any such dispute. Any request for refund by the User on any grounds whatsoever should be taken up directly with the Corporate Customer and the Bank will not be concerned with such a request.
- > Bank takes no responsibility in respect of the services provided and User shall not be entitled to make any claim against the Bank for deficiency in the services provided by the Corporate Customer.
- > The User shall not publish, display, upload or transmit any information prohibited under Rule 3(2) of the Information Technology (Intermediaries guidelines) Rules, 2011.
- > In case of non-compliance of the terms and conditions of usage by the User, the Bank has the right to immediately terminate the access or usage rights of the User to the computer resource of the Bank and remove the non-compliant information.

☒ I have read and accepted the terms and conditions stated above.  
(Click Check Box to proceed for payment.)

Proceed

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“Proceed” will lead to the next page:

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State Bank Collect / State Bank Collect Exit

State Bank Collect 09-Jan-2019 [12:23 PM IST]

Select State and Type of Corporate / Institution

State of Corporate / Institution \* ----- Select State -----

Type of Corporate / Institution \* ----- Select Type -----

Go

Mandatory fields are marked with an asterisk (\*)

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Select "All India" in "State of Corporate / Institution" & Select "Commercial Services" in "Type of Corporate / Institution".

“Go” will lead to the next page:

Select **"SBI Infra Management Solutions"** in Commercial Services Name and **"Submit"**

Select **"Tender Application Fee"** in "Payment Category" and enter the **"Tender ID"** exactly as we preloaded with characters in Uppercase only in place of Circle Codes.

The next Page will be ready with few of the Preloaded Tender Details:

State Bank Collect - Internet Explorer


https://www.onlinesbi.com/sbicol Identified... State Bank Collect

File Edit View Favorites Tools Help

**SBI** State Bank Collect

State Bank Collect / State Bank Collect [Exit](#)

State Bank Collect 09-Jan-2019 [12:35 PM IST]

 **SBI Infra Management Solutions Pvt Ltd**  
Ground Floor, Raheja Chambers, Free Press Journal Marg, Nariman Point, Mumbai-400021

Provide details of payment

Select Payment Category \*

Tender ID \*

Tender Name

Open Date

End Date

Amount in Rupees \*

Vendor Email ID

Vendor GST No \*


Vendor Mobile No \*

Vendor Name \*

Remarks

Please enter your Name, Date of Birth (For Personal Banking) / Incorporation (For Corporate Banking) & Mobile Number.  
This is required to reprint your e-receipt / remittance(PAP) form, if the need arises.

Name \*

Date Of Birth / Incorporation \*  

Mobile Number \*

Enter the text as shown in the image \*

[Submit](#) [Reset](#) [Back](#)

▪ Mandatory fields are marked with an asterisk (\*)  
 ▪ The payment structure document if available will contain detailed instructions about the online payment process.  
 ▪ Date specified(if any) should be in the format of 'ddmmyyyy'. Eg., 02082008

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The Vendor will have to fill up the fields properly and upon making the payment a receipt will be generated with a Reference No.

The MIS information made available to circle authorities at the end of every Tender will also contain this unique Reference No along with all fields shown in the above Page.